

**GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY
CHEERYAL, KEESARA, R.R DIST**

MINUTES OF THE MEETING

NATURE OF MEETING		GOVERNING BODY	
VENUE		Board Room	
FREQUENCY OF MEET		TWICE IN AN ACADEMIC YEAR	
CONVENED ON (DATE) 5.12.2018		TIME: FROM 10.50 AM TO 1 PM	
LIST OF MEMBERS ATTENDED	Copy Attached		
COPIES CIRCULATED TO	All members of the Governing Body		
AGENDA POINTS	DETAILS OF DISCUSSION	REMARKS BY THE MEMBERS OF THE GOVERNING BODY	RESPONSIBLE PERSON AND TARGET DATE
<p>1. To confirm the minutes of last GBM held on 7th April, 2018.</p> <p>2. Report on Academic and other important activities and events.</p>	<ul style="list-style-type: none"> The committee confirmed the minutes of the last GBM held on 7th April, 2018. Dr. Udaya Kumar Susarla gave a presentation on various aspects of the college and briefed the committee about various developmental activities undertaken. Principal briefed the members that some students participated in 24 hrs coding conducted by IEEE and secured ranks within 100 the international rank being within 1000. Four B. Tech programs of Engineering viz., CSE, ECE, EEE and ME are accredited by N.B.A. for 	Members appreciated the efforts of the faculty and students.	

	<p>three (3) years. Principal informed the members that Civil Engineering Department will go for accreditation next year. Application for the same would be sent to N.B.A in July, 2019.</p> <ul style="list-style-type: none"> • Received an official letter to train 20 colleges in our vicinity for NAAC Accreditation. • Two weeks' Orientation Programme was conducted. • Chairman apprised the members about the college adopting two schools in the nearby villages and providing basic training in English, Mathematics, Physics and Chemistry, to the students. • Principal informed the members that the number of students per class is reduced from 60 to 48. This has helped better student-teacher interaction and resulted in significant improvement in students' performance 	<p>Mr. A. Sreenivasa Murthy enquired regarding the expectations of the colleges. Principal informed the members that the college received the letter on 3rd December and is yet to interact with the colleges.</p> <p>Prof. Shyam Sunder Patnaik enquired about the impact of the orientation programme on timely completion of syllabus.</p> <p>Principal and HoD, FE clarified that the orientation programme started two weeks before the scheduled commencement of class work in this semester.</p> <p>Prof. Shyam Sunder Patnaik suggested evaluating the progress of the students and the schools resulting from the support extended by GCET.</p> <p>Dr.B.Yagnanarayana appreciated the change and suggested to propagate the idea, among other colleges.</p> <p>Dr. Shyam Sunder Patnaik enquired about the indicators to prove there is a significant improvement, after reducing the class strength. He suggested to identify the areas of improvement so</p>	
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	<ul style="list-style-type: none"> • Faculty publications have increased. The number of Ph.Ds also increased. • Principal briefed the members about the Faculty Development programmes conducted in the college. He stated that there is a perceptible change in the outlook of the faculty after attending the FDPs. • Principal informed the members about the two initiatives taken by the college, viz., Business English Certificate (BEC) to teach work specific skills and Finishing School to teach students in Logic Building, Coding, Aptitude, Reasoning and Verbal Ability. He said that there are nearly 100 students have joined BEC course. 	<p>that the policy can be recommended to be implemented in other institutions as well. Principal responded positively.</p> <p>Members complimented the faculty and suggested to fix targets and demonstrate improvement in the numbers.</p> <p>Dr.P.G.Sastry emphasized the need for inspirational teaching which brings a lot of difference in students.</p> <p>Prof Shyam Sundar Patnaik offered to provide all possible support from his organization and to use his contacts to help the college conduct FDPs, and National Conferences. He would also help the college in getting speakers of eminence for such events.</p> <p>His suggestion was well taken. Principal requested the HoDs to follow it up and assured the members that he would coordinate with Prof. Shyam Sundar Patnaik for the same.</p> <p>Members felt that the number of students registered for BEC can be increased.</p> <p>Prof. Shyam Sunder Patnaik suggested that the college develop metrics for evaluating the efficacy of the finishing school initiative.</p>	<p>HoDs to follow up</p>
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<p>3.To report on staff selection committee meetings and number of faculty recruited</p> <p>4. Important Communications, policy decisions received from Government / AICTE etc</p> <p>5. To report on the number of faculty available, department wise.</p> <p>6.To report on the admissions made discipline wise.</p>	<ul style="list-style-type: none"> • Principal briefed the members about the staff selection committee meetings conducted and the number of faculty who joined the college. • None, in particular, since the last GB meeting. • Principal informed the members that the current student-teacher ratio is 1:15. and indicated the number of faculty available in each department. Chairman added that as per AICTE the ratio is 1:20, yet the Management has decided to continue with 1:15. • Principal presented the statistics of admissions. While the B.Tech admissions were almost full there was a steep fall in the admission of M.Tech students. 	<p>Members expressed their happiness about the college maintaining the ratio of 1:15 despite relaxation of norms in this regard. Prof. Shyam Sunder Patanik opined that this speaks volumes about the attitude of Management.</p> <p>Members sought to know reasons for the decline in M.Tech admissions.</p> <p>Principal answered that the college has taken a policy decision as far as attendance is concerned and made 75% attendance mandatory even at M.Tech Level, as per our Academic regulations and University norms.</p> <p>Chairman informed the members that students opt colleges and universities which are not particular</p>	
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<p>7. To report on staff and faculty appointments made since last GB meeting</p> <p>8. To report on staff and faculty that have left the college since last GB meeting</p> <p>9. Court cases, if any, with the Govt., AICTE, etc, including student cases</p> <p>10. Results in the Examinations.</p>	<ul style="list-style-type: none"> • 23 faculty members were appointed since last GB meeting • Principal informed the members that 28 faculty members left the institution since the last GB Meeting • None • Principal briefed the members regarding the examination results of II semester of the academic year 2017-18 • Principal informed the members that there has been a gradual increase in the pass percentage of the students. 	<p>about attendance.</p> <p>Prof. Shyam Sunder Patnaik felt that all universities in the country should make 75% attendance mandatory, and strongly enforce it.</p> <p>Shri A S Murthy and Prof Shyam Sundar Patnaik felt that the results are not encouraging in some disciplines of engineering.</p> <p>However, Prof Yegnanarayana opined that the examination results are fair enough.</p> <p>Dr. N. RaviShankar, presented the result data which</p>	
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<p>11. Report on Curriculum Designed by various BoS</p> <p>12. Details on the latest equipment procured since the last GB meeting</p> <p>13. Accreditations /Certifications applied/received</p> <p>14. Proposals submitted for New projects.</p> <p>15. Status of implementation of</p>	<ul style="list-style-type: none"> • Principal detailed the curriculum changes made and the various professional and open electives offered by the departments as part of the curriculum changes. • Principal presented the details of the major equipment procured since the last GB meeting • Four B. Tech programs of Engineering viz., CSE, ECE, EEE and ME are accredited by N.B.A. for three (3) years. Principal informed the members that Civil Engineering Department will go for accreditation in the next year. Application for the same would be sent to N.B.A in July, 2019. • Principal informed the members that 21 project proposals were submitted. • Principal briefed the members that seven (07) 	<p>showed improvement in the overall pass percentage of the 2017-18 batch students vis-a-vis the previous batches</p> <p>Prof. Shyam Sunder Patnaik suggested to include Machine Learning, AI and IoT as compulsory subjects with laboratory component to prepare students for the various job opportunities.</p> <p>Principal assured the members that the suggestion would be considered for implementation in the next revision of curriculum</p> <p>Members appreciated the efforts.</p>	
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